

**Lunenburg Council on Aging Meeting Minutes**  
**September 14, 2010**

*Minutes Approved at the 10/12/10 COA Meeting*

**Welcome:** Pete Lincoln, Chairperson, called the meeting to order at 9:30 a.m. and welcomed new COA board member Deb Seeley.

**Present:** Pete Lincoln (Chairperson), Doreen Noble (Director), Jane Doyle, Sis Montuori, Deb Seeley, Jim Hays, Sandy Flanagan, Joyce Wass, Barbara Brown, and Susan Doherty (Admin. Asst.)

**Excused:** Mary Lynn Conrad & Fred Crellin

**Minutes:** A motion was made and seconded to accept the August 10, 2010 COA meeting minutes as presented. All approved, motion carried.

**Director's Report:**

***Finance/Informational Report:***

Doreen Noble gave a verbal finance report and said that all bills have been paid and are currently up to date.

The Eagle House internet provider, Net 1 Plus, has dropped all their clients and the town has contracted with Comcast for internet service. The Friends of the Eagle House Inc. had been paying the monthly bill for the senior center. A request was made to Nancy Strom, Technology Director, to put the COA Comcast fees into the town technology budget. Nancy originally thought that she would be able to do this but it will not be possible at this time. The COA Director will need to put an article requesting funds be put into the COA budget to pay for this service at the next Special Town Meeting in January 2011. In the mean time a request will be made to the Friends of the Eagle House Inc. to continue paying the internet bill until this is resolved.

Simplex Grindell was at the Eagle House to do routine sprinkler system checks and discovered that the sprinkler system in the large meeting room was not operating at full capacity. They discovered pin holes in the sprinkler system piping which was causing the compressor to fire constantly. They assume that this problem stems from damage that was incurred during the ice storm of 2009. It is a possibility that the senior center will need to be closed for a day in order to fix this problem. The Town Manager has been informed of this situation.

Later on during the Director's report, board member Deb Seeley asked the Doreen if she had any idea what the cost to fix this problem was and Doreen replied no.

Board member Jim Hays asked if the repair costs would be covered in the COA budget and Doreen said that she thought that they would fall under the town building maintenance budget.

A new intern from Fitchburg State College has arrived at the senior center. Sarah Beckman-Devik will be working on Thursdays and Fridays until the end of December. Sarah has a wealth of knowledge and will also be conducting arts and crafts classes on Fridays.

The Friends of the Eagle House Inc. will be holding a Spaghetti Supper on October 20, 2010 from 5-7PM at the senior center. Doreen asked for volunteer help from the COA board members. She stated that her office staff always goes above and beyond their everyday duties but that they were like a "3 legged stool" and that it wasn't fair to ask them to work all day then volunteer at night for this function.

Doreen thanked the COA board members who attended the Volunteer Recognition ceremony. She was pleased that there were many awards given that day to the Eagle House volunteers.

A request was made to the Lunenburg Turkey Hill Family Lion's Club to donate the use of their gas grill for the COA Cookout/Volunteer Recognition ceremony. This request was denied and Sue Doherty was told that the Eagle House could use it but needed to pay the \$100.00 fee. Doreen was not pleased with this. She felt that it was not in the sense of "community spirit." She had Sue send an email to their Secretary stating that "she thought that we had a better relationship and that we would not be renting the grill." She also made a request to be put onto the Lions Club September meeting agenda. Doreen informed Kerry Speidel, Town Manager, that she would be attending their meeting to voice her displeasure and Kerry suggested that she make the COA aware of what she was doing. The Lunenburg Fire Dept. was gracious enough to provide the grill for this event.

### **Old Business:**

***Parking Lot:*** Pete Lincoln stated that "this parking lot committee is the best committee he has ever been on". He said the architect has completed the plans, which they are in the process of modifying. They will no longer be able to have the entrance/exit on side of the building which is next to the Jones House. The town is selling this property and the lot has been divided therefore construction of the parking lot cannot go through the property lines. The entrance/exit will need to be on the Kids Kingdom side of the building. In December the committee will be applying for a block grant. If the grant is not approved they will need to seek other funding sources. Doreen stated that municipal employees are surely dedicated to this project saying that three town employees came in for a meeting concerning the parking lot while "off the clock". Doreen stated that another way to make the costs more manageable for this project would be to utilize the elders as "police" under the watch of the Town Constable. She spoke with Laura Williams, Chief Administrative Assistant at the Selectmen's office, about this possibility.

**New Business:** No new business was discussed at this meeting.

**Committee Reports:** COA sub-committee seats were assigned to the board members and they are as follows:

Board Development – Joyce Wass (Chairperson), and Sis Montuori  
Advocacy – Sis Montuori (Chairperson), Jane Doyle, Mary Lynn Conrad and Joyce Wass  
ByLaw – Fred Crellin (Chairperson), and Barbara Brown  
Finance – Jim Hays (Chairperson), Deb Seeley, Jane Doyle, and Fred Crellin  
Director's Evaluation – Entire COA Board

**Correspondence:** A number of correspondences were read to the COA board which included the following:

A thank you note from former COA board member Emily Foster was re-read.  
A job posting from town hall advertising the position of Public Access T.V. Coordinator.  
A poster advertising a Recycle project at the Ayer High School.  
An invitation from the Chester Mossman Teen Center to "An Evening of Appreciation".  
A letter from the Executive Office of Elder Affairs concerning Formula Grant funding.  
Sis Montuori said she received a "Hello" note at home from former board member Gloria O'Brien.

**General Discussion:** A discussion about Eagle Heights was held. COA board member Joyce Wass was concerned about the prospect of “40B” projects in Massachusetts being eliminated.

The COA member information sheets will be updated for the October meeting.

Janitorial issues were discussed and Doreen said that there were some issues with the new cleaners, including a language barrier, but otherwise things are working out well.

**Upcoming Events:** See attached agenda.

**Adjournment:** A motion was made and seconded to adjourn the meeting.

All approved, and the motion was carried. The meeting ended at 10:30 a.m.

Respectfully Submitted,  
Susan Doherty, Administrative Assistant